**Anabaptist Climate Collaborative (ACC)**

**Collaborations Director**

**Position Description**

Relational networker collaborating with the executive director in creating both program and financial partners to seek climate justice through Anabaptist values, faith, and community.

**Key position outcomes**

1. Build relationships with congregations, businesses, agencies, and individuals, both for financial support and for program partnership.
2. Create a partnership structure with categories for agencies, businesses, congregations, and individuals.
3. Manage Memos of Understanding with program partner organizations based on template already created.
4. Manage donor database of contacts and donation receipts.
5. Make contacts with and facilitate executive director contacts with current and potential donors and partners.
6. Lead efforts with the executive director to plan future gatherings of Anabaptist-related agency leaders to further collaborations on climate justice

**Preferred credentials or competencies.**

Understanding of and appreciation for Anabaptist values, faith, and community.

Excellent and invitational communicator

Experience in fundraising or related field

Interest in and knowledge of climate and ecological issues

College degree or equivalent preferred

**Compensation**. Half-time role, or 20 hours a week, with half-time benefits package including 10% retirement and $200/month health allowance. Compensation commensurate with experience and location, $25,000 - $35,000.

**Reporting relationship.** Direct reporting relationship with Executive Director

**Work location.** Remote work. Current staff is in Goshen, IN, and Harrisonburg, VA. Some travel will be required and expenses will be reimbursed.

**Preferred start date.** April 1, 2024

The mission of [Anabaptist Climate Collaborative](https://www.anabaptistclimate.org/) is to inspire and equip individuals, congregations, and organizations to seek climate justice through Anabaptist values, faith, and community through developing emerging leaders, empowering diverse voices, and building partnerships. ACC iswas previously the Center for Sustainable Climate Solutions at Eastern Mennonite University.

**Send inquiries to executive director:** Douglas Day Kaufman at director@anabaptistclimate.org or 574.536.6151 or **email a cover letter, resume and three references to him.**